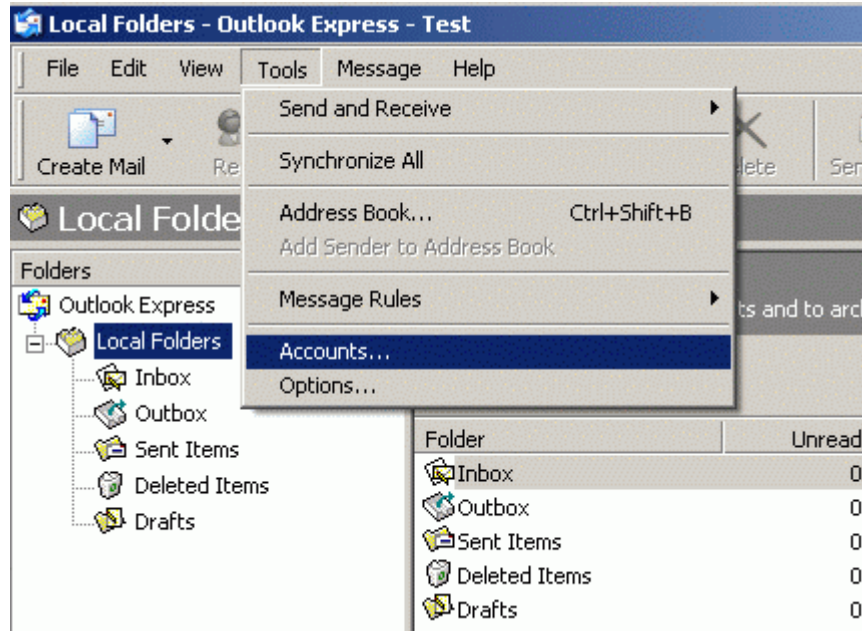


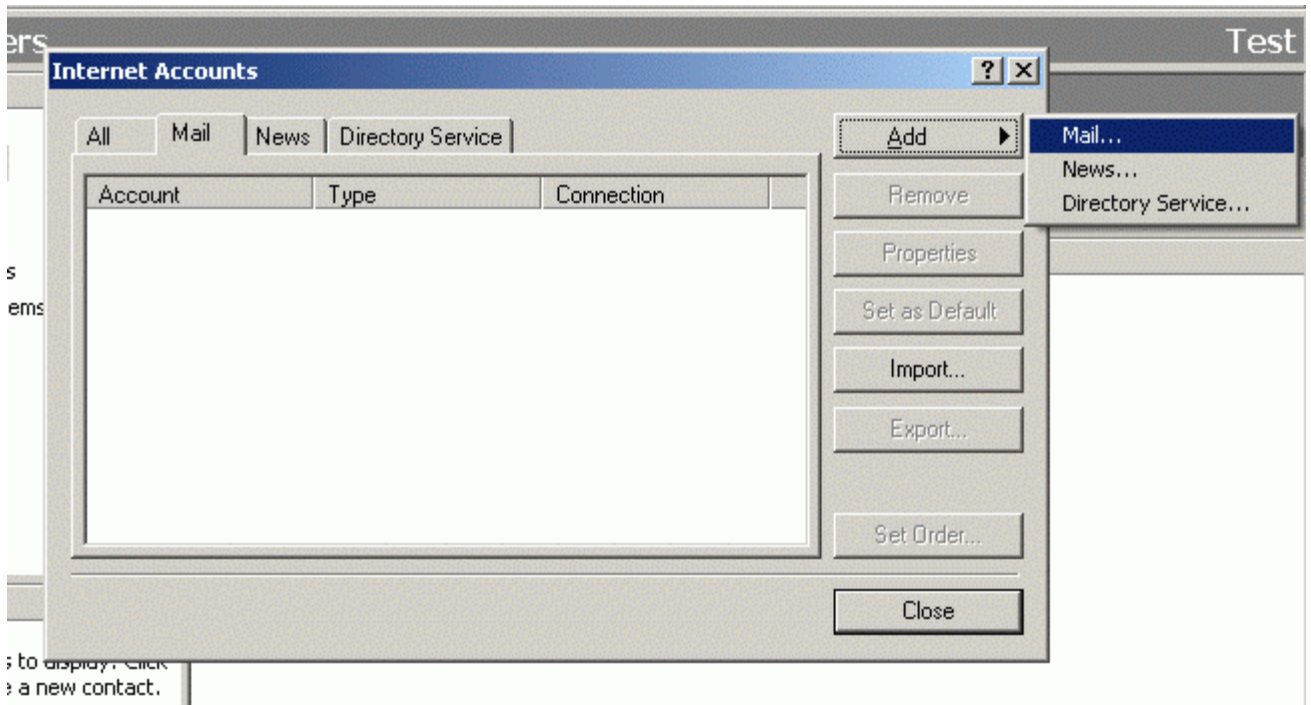
## Outlook Express

Follow the steps detailed below to use Microsoft Outlook Express 6.0 to send/receive emails from your Email account.

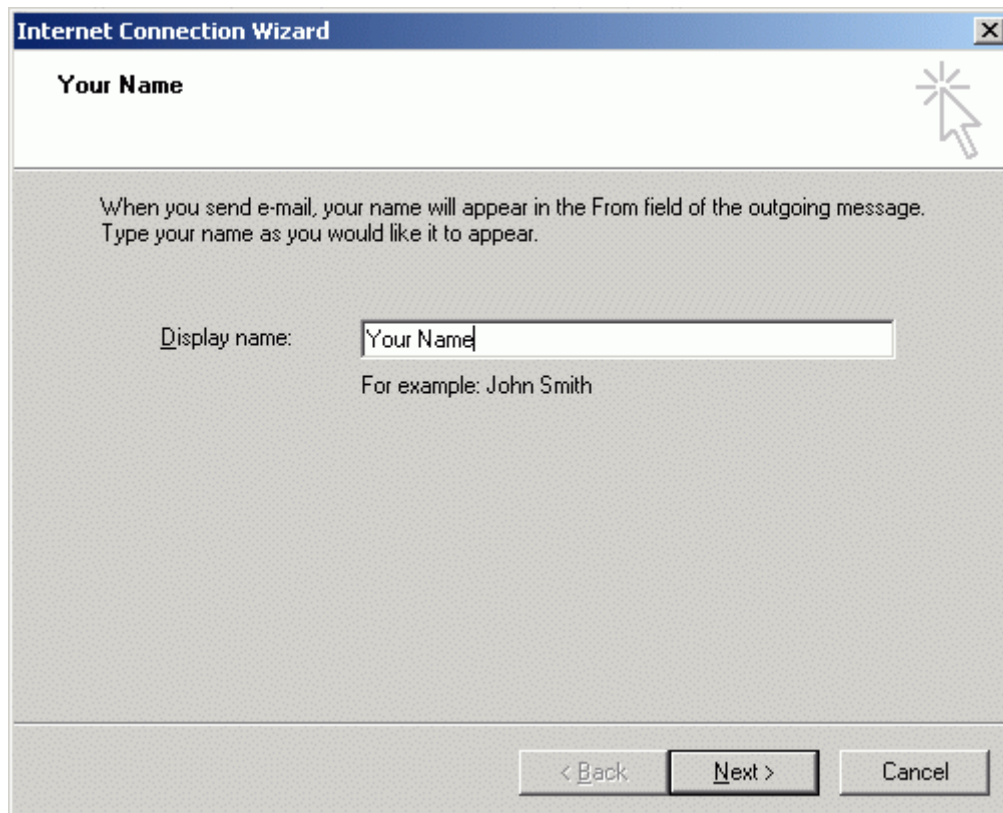
1. Start Outlook Express 6.0. On the *Tools* menu, click *Accounts*.



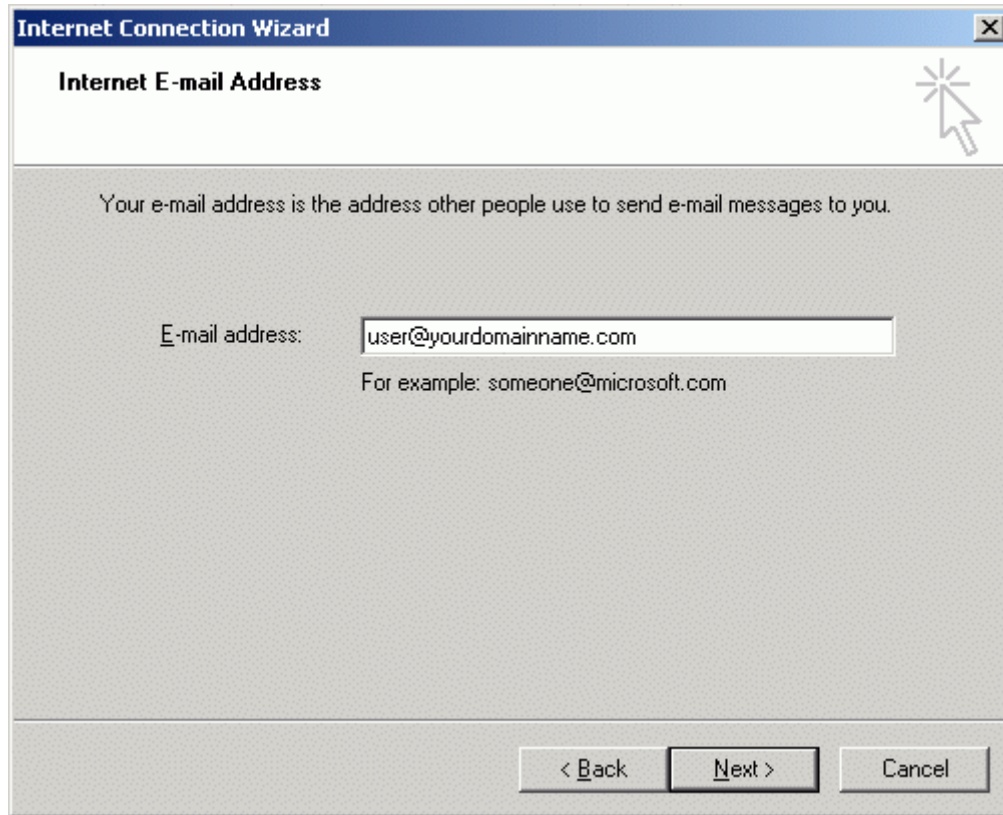
2. In the *Internet Accounts* dialog box, click *Add*, and then click *Mail*.



3. In the *Display name* box, type the name that you want others to see when you send a message, and then click *Next*.

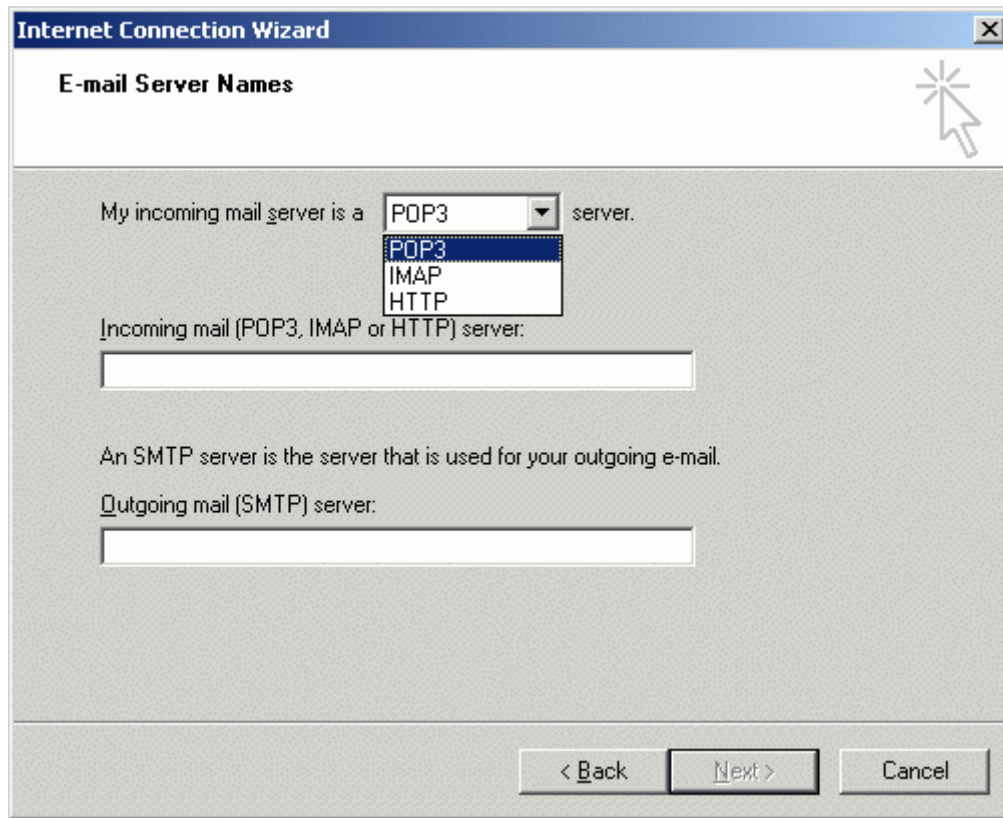


4. In the *E-mail address* box, type the e-mail address for the account that you are using (for example, user@yourdomainname.com), and then click *Next*.



The screenshot shows a Windows-style dialog box titled "Internet Connection Wizard" with a close button (X) in the top right corner. The main title of the dialog is "Internet E-mail Address". Below the title, there is a small icon of a mouse cursor pointing at a starburst. The main text reads: "Your e-mail address is the address other people use to send e-mail messages to you." Below this text is a label "E-mail address:" followed by a text input field containing "user@yourdomainname.com". Underneath the input field is the text "For example: someone@microsoft.com". At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel".

5. Under *E-mail Server Names*, click the appropriate incoming e-mail server type (Post Office Protocol version 3 [POP3] is the default type).



6. In case you selected POP3 as the incoming mail server in the above step, enter the Incoming mail server as pop.yourdomainname.com. If you selected IMAP as the incoming mail server, then the mail server you need to use is imap.yourdomainname.com. The SMTP server address in any case will be entered as smtp.yourdomainname.com. Once this is done, click *Next*.

**Internet Connection Wizard** [X]

**E-mail Server Names** [Help]

My incoming mail server is a  server.

Incoming mail (POP3, IMAP or HTTP) server:

An SMTP server is the server that is used for your outgoing e-mail.

Outgoing mail (SMTP) server:

< Back   Next >   Cancel

7. Type your complete email address and password in the *Account name* and *Password* boxes respectively and then click *Next*.

The image shows a Windows dialog box titled "Internet Connection Wizard" with a sub-header "Internet Mail Logon". The dialog box has a close button (X) in the top right corner. Below the title bar, there is a mouse cursor icon. The main area contains the following text and controls:

Type the account name and password your Internet service provider has given you.

Account name:

Password:

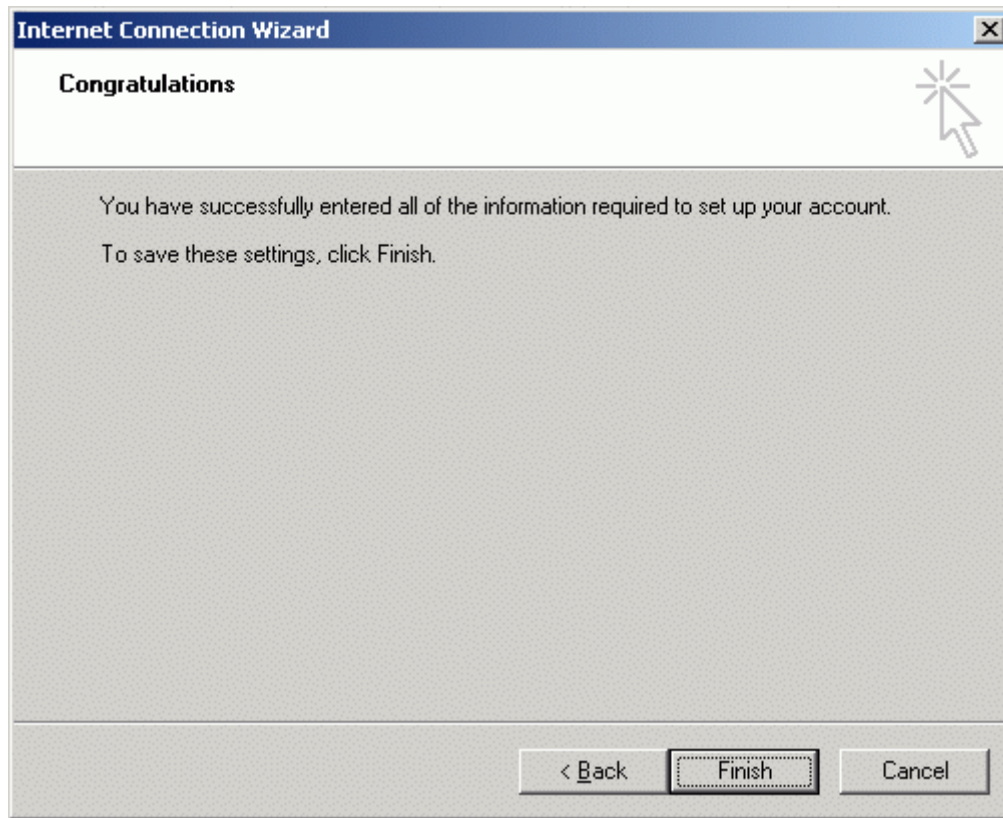
Remember password

If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.

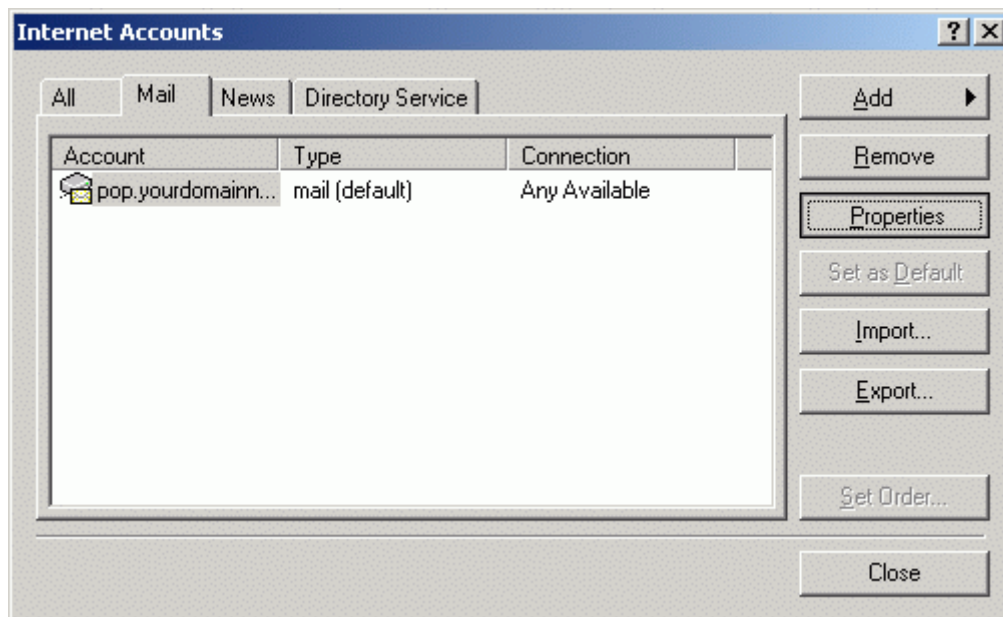
Log on using Secure Password Authentication (SPA)

At the bottom, there are three buttons: "< Back", "Next >", and "Cancel".

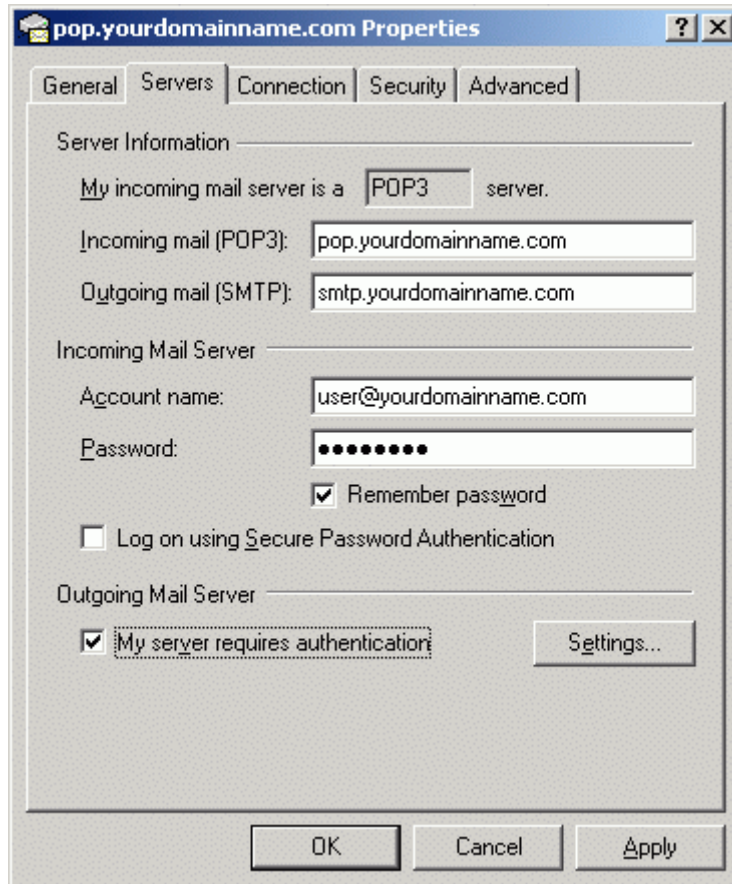
8. The next window that you see reads "Congratulations, you have successfully entered all of the information required to set up your account. To save these settings, click *Finish*."



9. Now again open the *Internet Accounts* dialog box referring to steps 1 and 2. In the *Mail* view, you will see the Account you have just added. Now you need to click *Properties*.

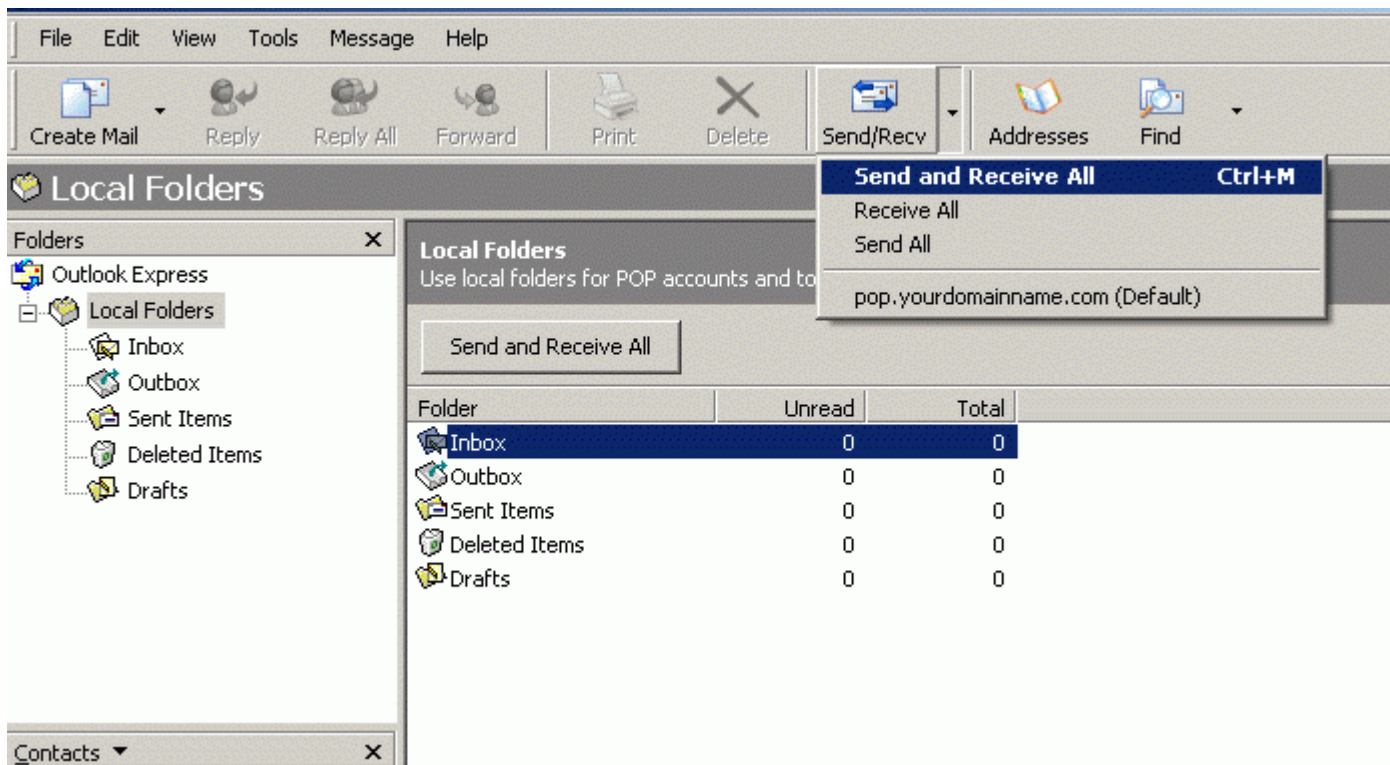


10. Under the *Servers* tab, you need to check the checkbox *My server requires authentication* placed under *Outgoing Mail Server*. Once this is done, click *Apply* and close the *Internet Accounts* dialog box.



11. Now under *Send/Receive* button, click on *Send and Receive All* and the mails will be download and visible when you click on *Inbox* which is located in the List of Local Folders as shown below.



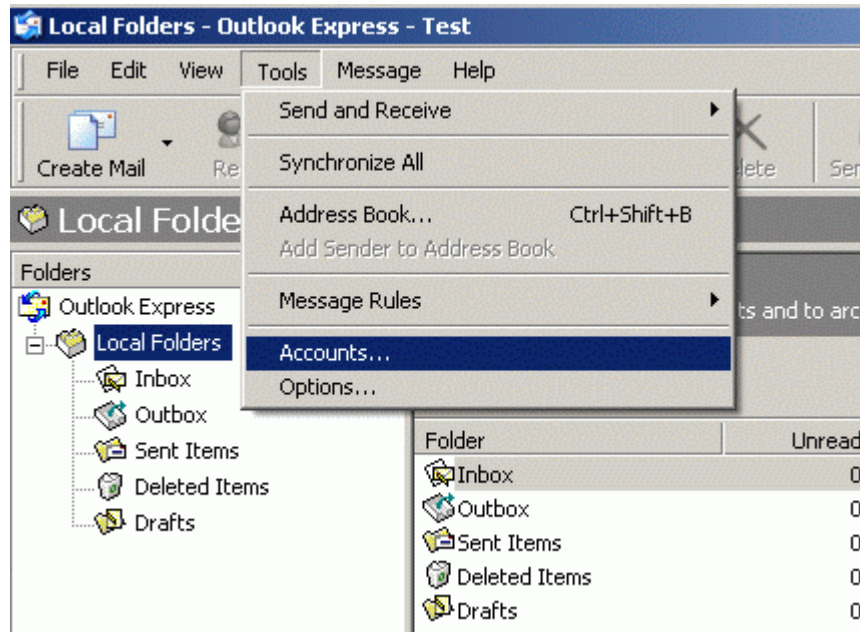


## IMPORTANT

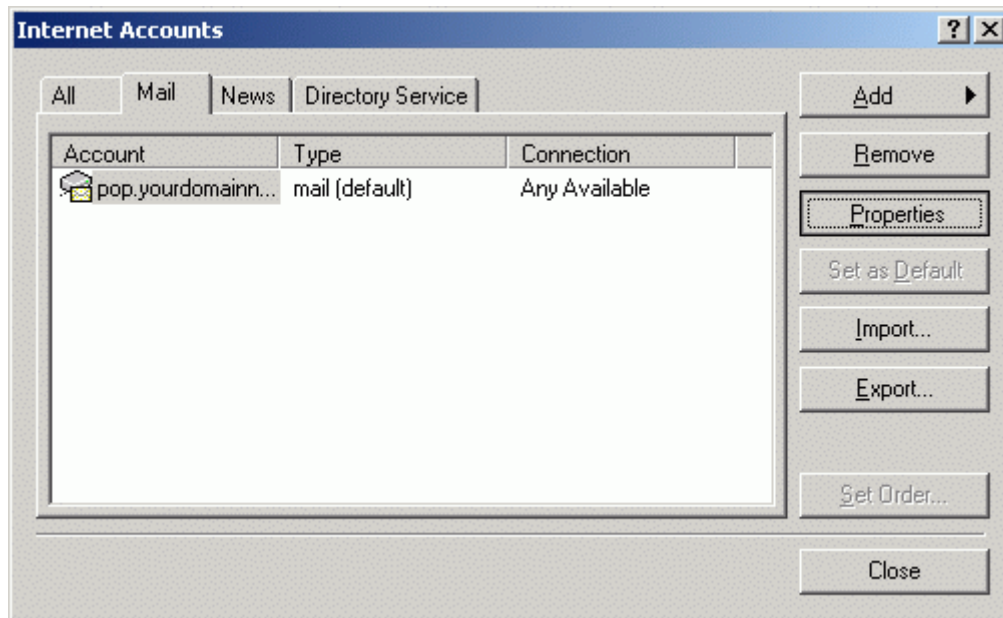
Usually, the port used for the Outgoing Mail Server/SMTP Service is 25. However, there might be a situation where your ISP might be blocking the use of port 25 for SMTP service. Many ISPs block port 25 in order to minimize the amount of spam sent using their network. If you are facing issues sending mails using the default port 25, you can confirm with your ISP whether port 25 is indeed blocked by them.

To circumvent this, ResellerClub allows you to use an **alternate port 2525** for sending mails if **port 25 is blocked** -

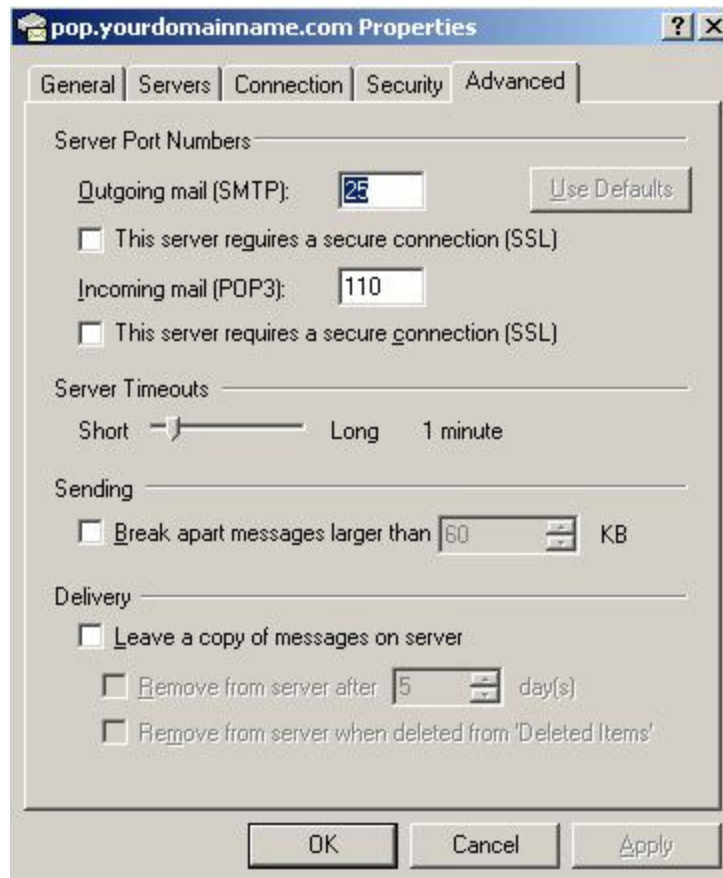
- a. In Outlook Express, on the *Tools* menu, click *Accounts*.



b. Select the email account you wish to modify and click *Properties*.



c. Under the *Advanced* tab, replace the default port number 25 with the alternate port number 2525 in the field provided for *Outgoing mail (SMTP)*.



d. Click *OK* and then *Close* to save the changes.